

Town Clerk's
COPY

BOARD OF SELECTMEN

P.O. Box 669
Townsend, Massachusetts
01469-0669
(508)-597-2837



MINUTES FROM MEETING HELD
February 8, 1994



- 1.1 Wood called the meeting called to order at 7:02 P.M.
- 1.2 Roll call taken showed Selectmen Wood and Rebholz present and selectman Darling absent.
- 1.3 There were no additions or deletions to the agenda.
- 2.1 The board met with Mr. Matt Hurley from N.E.T. & T. regarding the Telephone Pole Hearing for Tyler Road. Wood read the Public Notice and reviewed the abutters list with Selectman Rebholz. Wood opened the hearing for those to speak in favor and then closed same. Wood then opened the hearing for those to speak against the proposal. No one spoke. Wood moved to approve the Telephone Pole request of N.E.T. & T. Seconded by Rebholz. Two in favor with one absent.
- 3.1 The Selectmen met with the Planning Board to appoint Peter Sampson to the Planning Board. Wood moved to appoint Peter Sampson of 63 West Elm Street, Townsend, to the Planning Board for the period beginning February 9, 1994 to the next Town Election. This was seconded by Selectman Rebholz. The roll call showed Selectmen Wood and Rebholz voting in favor of the appointment and Planning Board members Sleeper and Cavanaugh voting in favor as well. No other members of either board were present to vote. This was to fill the vacancy left by John King.
- 3.5 The Selectmen addressed the issue of naming Elm Street Center. Resident John Pelletier made a suggestion on the naming of the roads involved. The Communication Director, Donna Miller, explained that E911 wants towns to get away from using duplicate names for streets. Discussion on this issue continued with various solutions being put forth. Ms. Miller said that what ever is decided the system can be only as good as we can make it. Chairman Wood explained that this is not something the Selectmen want to do but must do for the benefit of public safety. The Town Clerk also expressed the need to consider public safety. Wood moved to use the name Elm Street from the Route 119 to the bridge, to rename from the bridge to Worcester Road Fitchburg Road, and to rename the portion of Elm Street, located on the south side of the Squannacook, to Elm Circle. Seconded by Rebholz. Two in favor with one absent.
- 3.2 The board had no recommendations regarding the ZBA Referral Notice for 89 Main Street.
- 3.3 The board had no recommendations regarding the ZBA Referral Notice for 22 Laurel Woods Drive.
- 3.4 Wood moved to appoint Barbara Brookings as the Assistant Town Accountant and hire her as the Treasurer's Clerk for the Period beginning February 14, 1994 to June 30, 1994, with a six month probationary period. Seconded by Rebholz. Two in favor with one absent.
- 4.1 Wood moved to approve Payroll Warrant 32P and Bills Payable Warrant 32B. Seconded by Rebholz. Two in favor with one absent.
- 4.2 Purchase orders were reviewed and approved.
- 4.3 Wood moved to approve the minutes from January 25, 1994. Seconded by Rebholz. Two in favor with one absent.

4.4 Wood announced the Legal Notice from Conservation Commission regarding the Notice of intent file by David Meehan.

4.5 Executive Secretary Report.

A) Selectmen Rebholz read a memo from the Police Chief regarding the Townsend Officer Struck by Hit and Run Snowmobile. Rebholz asked that if anyone new about this or has any information regarding this matter to contact the police department as soon as possible.

B) The board was informed of the complaints the office has received regarding the condition of the roads in town. The Executive Secretary said he talked with the Highway Superintendent and that this matter was being looked into.

C) The board was informed of the request by the Town Clerk that we announce that positions are open within Town Government for this year's election and if anyone is interested, contact the Town Clerk.

D) The board members were informed of the invitation from the Town of Concord regarding the commemoration of the armed resistance to the British. This will be held on April 9, 1994 and a response is needed by March 28, 1994.

E) The board members were informed of the Community Based Justice Forum to be held at Regis College, in Weston, on Tuesday, March 8, 1994, from 8:30 a.m. to 3:30 p.m. This is sponsored by the Middlesex District Attorney's office.

F) The board members were informed of the request by the Governor's Highway Safety Bureau to make known to all employees who drive their responsibility under the new Safety Belt Law.

G) The board members were informed of the preliminary lottery distribution figures from the State and that if these are approved then we will have an increase of approximately \$60,000.00.

H) The board members were informed of the dividend the Town will receive from MIIA regarding Worker's Compensation. The dividend would equal \$2,917.00 and would be deducted from the FY '95 Worker's Compensation premium.

G) The Executive Secretary explained that the Plumbing Inspector requested reimbursement for his New England Association of Plumbing, Gas & Mechanical dues and seminar costs. It was explained that there is no budget for this item and that money would have to come from somewhere else. The Board agreed to allow the money to come from the Memorial Hall account to cover this expense.

H) The Board was informed of the MMA seminar that the Executive Secretary had attended and that it was very informative and beneficial.

Wood moved to adjourn the meeting at 8:37 P.M. Seconded by Rebholz. Two in favor with one absent.

Submitted by:
Timothy P. Bragan
February 15, 1994.

Marilyn's Copy



BOARD OF SELECTMEN

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MINUTES FROM MEETING HELD February 15, 1994

- 1.1 Wood called the meeting to order at 7:03 P.M.
- 1.2 Roll call taken showed Selectmen Wood and Rebholz present and Selectman Darling absent.
- 1.3 There were no additions or deletions to the agenda.
- 3.1 Wood moved to dissolve the Special Municipal Employee status of the Janitor Position. Seconded by Rebholz. Two in favor with one absent. Wood explained that since the Inspector of Buildings no longer holds the janitor position then the position no longer needs this special designation.
- 3.2 Wood moved to rename the Inspector of Buildings Office and to name it the Building Department. Seconded by Rebholz. Two in favor with one absent. Wood explained that since other Inspector's permits will be processed in that office it would be appropriate to rename the office.
- 3.3 Wood moved to approve the One Day Liquor License for the American Legion Post #199 in conjunction with a wedding shower to be held February 19, 1994 from 7 P.M. to midnight. Seconded by Rebholz. Two in favor with one absent.
- 4.1 Wood moved to approve Payroll Warrant 33P. Rebholz explained that he had a conflict with signing the warrant because his wife was on it. Selectman Rebholz then expressed that the Board had given the authority to sign the payroll to the Executive Secretary when they hired him. Wood then moved to have the Executive Secretary sign the payroll. Seconded by Rebholz. Two in favor with one absent. The Executive Secretary said he had no problem with the payroll. The payroll was then signed.
- 4.3 Wood moved to approve the minutes from February 08, 1994. Seconded by Rebholz. Two in favor with one absent.
- 2.1 At 7:05 P.M. Selectman Wood opened the public hearing regarding the application of the South Fitchburg Hunting & Fishing Club for a CLUB ALCOHOL LICENSE. Selectman Rebholz read the public hearing notice and both he and Chairman Wood reviewed the list of abutters. Mr. Saucier came forward and spoke for the club. Wood asked if he had a plan of the buildings and if it showed the square footage of the areas where liquor is to be served. Wood explained the need to have the square footage for all the buildings, the need for them to get a State Certificate of Inspection, and a true financial statement. Wood opened the meeting to those to speak in favor. No one spoke. Wood then closed the meeting to those to speak in favor and opened it to those to speak against. Mr. Robert J. Gordeau, 10 Shirley Road, came forward to speak against the issuing of a license. Mr. Gordeau submitted letters from residents who could not attend the meeting but who were opposed to the club getting a license. Chairman Wood accepted the letters and made them part of the record (see attached). Mr. Gordeau went on to explain that he feels the area is congested and that guns and liquor do not mix. He then requested information regarding the different types of licenses. Chairman Wood explained the meaning of a club license. Mr. William

Mullin, 4 Shirley Road, stepped forward and spoke against the club getting a liquor license as well. He too said that guns and alcohol do not mix. Mr. Robert Leahy, 44 Warren Road, explained that he had no complaints about the club but does not believe a liquor license belongs to a hunting club. Mr. Leahy also spoke of the the limited access to the property and that it could raise a public safety issue. He also was concerned about the control over consumption. Mr. Gordeau asked about the Police Chief's opinion. He was told that the board had not yet received it. Mr. Saucier explained that he and the club are sorry that people go to close to houses and that it would be difficult to determine if they are club members do to the fact that State land also abuts peoples property and other hunters do hunt in the area. He went on to speak about the club's strict policy about drinking and hunting/shooting. He also explained that the public safety departments in town have keys to access the property in case of an emergency. Mr. Gordeau asked about the need for a license since the club can get thirty one-day liquor licenses in a year. Mr. Saucier explained that the club needs the license to operate since their meetings alone would use up 24 one-day licenses and that the club is trying to come into conformity with the State and Town regulations. Mr. saucier was asked about the number of members the club has. He responded that they had approximately 175 members and of those 40% to 50% were from Townsend. Mr. Leahy questioned the policing of members not shooting after they had been drinking. Selectman Wood explained that there are strict fines and that it is a concern of the board. Mr. Gordeau asked if it (the club) would be opened to members only or members and guests. Mr. Saucier explained it would be opened to members and guests. Mr. Gordeau was concerned about this happening. Wood closed the meeting to those speaking in opposition. Wood explained that the board takes the complaints and they will be well considered but that a decision could not be made at this time. Wood asked Mr. Saucier how long it would take get the rest of the needed information. He responded that it would take approximately 3 weeks. Mr. Saucier said the club is not interested in holding functions and only needs the license to be able to do its regular business. Wood moved to continue the hearing on March 8, 1994, at 7:05 p.m. Seconded by Rebholz. Two in favor with one absent.

- 2.2 The board met with Bill Felton, Highway Superintendent regarding Road Conditions and Snow & Ice removal at 7:45 p.m. Wood asked how the streets were plowed. Mr. Felton explained that crews are in different corners of town and that main roads are done first. Wood asked why they salt and sand before they plow. Mr. Felton explained it keeps the snow from sticking to the surface and allows you to plow better. Felton was asked what happened to make the roads the way they are. He explained that there has been equipment problems and this has been a bad winter. Rebholz asked if we picked up new subs to help out. Felton said that he has. Wood explained to Mr. Felton that if we have to go into a deficit then we have to but not to abuse that ability. Rebholz expressed that we should continue getting the roads in shape. Wood mentioned setting up a meeting to discuss things that could be done in the future. Rebholz asked about getting the storm drains cleaned while the men are out cleaning the roads and hopefully residents could help in that effort. Felton agreed with Selectman Rebholz. Mr. Felton then responded to various questions from the audience. Rebholz explained that with budget cuts in the past we are lucky that we are not already in deficit.

Wood explained that there were some people in the audience that wished to discuss the naming of the common drive off of Hog Hill Road. She and Selectman Rebholz agreed to listen to these citizens. Mr. Rittgers spoke for those who came to address this situation. He asked that the name be changed from Wornham Drive to Haynes Drive. Selectman Wood explained that the name was too similar to Haynes Road and that the head of the dispatchers, Donna Miller, has expressed that the phone company and E911 want municipalities to stay away from duplicate and similar names for roadways. Rebholz also expressed Ms. Miller's stance and that another name would have to be agreed upon. Mr. Rittgers asked if East Haynes Drive would be acceptable. Wood said she felt that that was a big enough difference but that it would have to be run by Donna Miller. Wood expressed that the board's first impression when it made the initial change was that they were not changing these individuals' addresses but only naming the road. This she explained was latter not the case for good reasons. Wood moved to rename Wornham Drive and to name it East Haynes Drive providing Donna Miller agrees to the change. Seconded By Rebholz. Two in favor with one absent.

4.2 Purchase orders were reviewed and approved.

4.4 Executive Secretary Report.

- A) The Selectmen were informed of the insurance money the town received from the Protector Group due to an audit that showed the town had over paid on its insurance policy during 1991 and 1992.
- B) The Executive Secretary read a memo from the Town Clerk regarding where people can get a copy of the book "The History of Townsend."
- C) The board was informed of the memo from the Conservation Commission regarding State-Owned Land. The board was also told that a Tax Exempt Properties Workshop is to be held on 4/14/94.
- D) The board members were informed of the letter from the Board of Health asking that when it snows if the Highway Department could make sure that the entrance to the landfill is plowed, especially on Wednesday, Friday, and Saturdays.
- E) The board members were informed of the letter from the Collector of Taxes regarding the first commitment of FY 1994 motor vehicle excise bills.
- F) The board members were informed of the press release from the Middlesex County Retirement System regarding a lowering of the Town's assessment and the appreciation of work done by Amy Collins. Wood asked that a letter be sent to Ms. Collins thanking her for her contribution.
- G) The board members were informed of the need to address the the policy regarding physicals for all new employees.
- H) The board members were informed of the need to hold a public hearing regarding the license transfer of Nashoba Cable and that a tentative date of March 29, 1994 has been set.
- I) The Executive Secretary explained that the Plumbing and Gas permits have been moved to the new Building Department which will help centralize the issuing of permits.
- J) Wood mentioned that the Town had received a new Road Runner bus from the LRTA and that it was quite impressive.

Wood moved to adjourn the meeting at 8:37 P.M. Seconded by Rebholz. Two in favor with one absent.

Submitted by:
Timothy P. Bragan
February 22, 1994.



BOARD OF SELECTMEN

P.O. Box 669
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Selectmen Meeting Agenda
MEMORIAL HALL
7:00 P.M.
February 15, 1994

- I. Preliminaries:
 - 1.1 Meeting Called to Order
 - 1.2 Roll Call
 - 1.3 Agenda - Additions/Deletions

- .II. Appointments:
 - 2.1 7:05 P.M. South Fitchburg Hunting & Fishing Club
PUBLIC HEARING FOR CLUB ALCOHOL LICENSE
 - 2.2 7:30 P.M. Bill Felton, Highway Superintendent RE: Road Conditions
and Snow & Ice removal

- III. New Business:
 - 3.1 Move to dissolve Special Municipal Employee RE: Janitor Position.
 - 3.2 Discuss/and or take action on renaming of Inspector of Buildings
Office.
 - 3.3 Move to approve One Day Liquor License for the American Legion
Post #199 in conjunction with a wedding shower to be held February
19, 1994 from 7 P.M. to midnight.

- IV. Work Session:
 - 4.1 Approve Payroll Warrant 33P and/or Bills Payable Warrant 33B.
 - 4.2 Review Purchase Orders.
 - 4.3 Approve minutes from February 15, 1994.
 - 4.4 Executive Secretary Report.

- V. Adjournment

February 5, 1994

To the Townsend Board of Selectman:


We would like to express our opinion about the application of the South Fitchburg Hunting and Fishing Club to obtain a year-round license to serve liquor.

We feel strongly that liquor and firearms are a dangerous combination and find it difficult to believe that such a license would even be considered.

We have heard recently that in the past the club has obtained a permit to serve alcohol at specific events and believe even this should not be permitted if these events include either the use of weapons, or involve the participation of children.

Unfortunately, our schedules do not permit us to attend the public hearing on the 15th and speak with you in person, but please take our opinion into consideration when voting on this very dangerous license.

Sincerely,



Ann and Brent Soucie
12 Shirley Road
Townsend

To WHOM IT MAY CONCERN,

AS A RESIDENT OF SHARLEY RD AND
NEIGHBOR OF THE FITCHBURG ROD + GUN CLUB FOR OVER
15 YEARS I HAVE SEEN THE AREA CHANGE GREATLY. THE
FITCHBURG ROD + GUN CLUB SPONSORS ACTIVITIES TO PROMOTE
YOUTH INVOLVEMENT IN ~~THE~~ ^{OUTDOOR} RECREATIONAL SPORTS.

TO INVOLVE ALCOHOL LICENSING IN AN AREA THAT
IS NOW HEAVILY RESIDENTIAL IN NATURE IS ~~NOT~~.

TOTALLY ILL ADVISED FOR THE FOLLOWING REASONS:

- 1) TRAVEL DISTANCE BETWEEN TOWNSEND THROUGH
LUNENBURG TO FITCHBURG
- 2) AMOUNT OF PEOPLE WHO USE WARREN + SHARLEY
ROADS FOR BIKING, WALKING, JOGGING
- 3) THE INABILITY OF THE TOWN TO LICENSE
IN A RESPONSIBLE MANNER PRIVATE FUNCTIONS
AT FACILITIES WHERE ALCOHOL IS PRESENT
I.E. THE WEST TOWNSEND V.F.W. FRACAS
- 4) ~~IF~~ IF YOU HAVE TO HAVE BEEN THAT BAD
THERE ARE NOW-ALCOHOLIC BEVERAGES
AVAILABLE

THE TOWN IS TURNING THE CORNER AS FAR AS
PRO BUSINESS PRO FAMILY ESTABLISHMENTS. LET US
NOT TURN THE CLOCK BACK TO THE DAYS OF
SOCIALY IRRESPONSIBLE CONDUCT. THANK YOU

XRB RICHARD BLACKWELL
6 SHARLEY RD TOWNSEND, MA.



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MINUTES FROM MEETING HELD February 22, 1994

- 1.1 Wood called the meeting to order at 7:03 P.M.
- 1.2 Roll call taken showed Selectmen Wood and Rebholz present and Selectman Darling absent.
- 1.3 There were no additions or deletions to the agenda.
- 2.1 Move to appoint Ann Neuburg, 145 Highland Street, Townsend, to the Townsend Fire Department as a Firefighter Aide for the period beginning February 23, 1994 to June 30, 1994 with a six month probation period. Seconded by Rebholz. Two in favor with one absent.
- 2.2 Move to have a Special Town Meeting on Tuesday, April 26, 1994, at 7:05 P.M., with the warrant to be open now until Tuesday, March 29, 1994 at 3:00 P.M. The location of this Town Meeting will be at NMRHS auditorium. Seconded by Rebholz. Two in favor with one absent.
- 3.1 Wood moved to approve Payroll Warrant 34P and Bills Payable Warrant 34B. Seconded by Rebholz. Two in favor with one absent.
- 3.2 Purchase orders were reviewed and approved.
- 3.3 Wood moved to approve the minutes from February 15, 1994. Seconded by Rebholz. Two in favor with one absent.
- 3.4 Selectmen Wood and Rebholz discussed the request made by Memorial Hall Restoration Committee/4th of July Committee to allow them to petition the State to close a portion of Main Street on July 10, 1994 for the 100th Anniversary Celebration for Memorial Hall. Wood moved to approve the above request. Seconded by Rebholz. Two in favor with one absent.
- 3.5 Executive Secretary Report.
 - A) The Selectmen were informed that two new phone lines were installed in town hall and that one is for a fax machine and the other is a Business line for the Ambulance department.
 - B) The Executive Secretary explained to the Selectmen that the paramedic upgrade of the Ambulance service will likely happen in April.
 - C) The board was informed that the Fire Chief wishes to attend the "Sixth Executive Fire Officer Program Graduate Symposium" to be held May 13-15 in Maryland and that he (the Chief) will pay the costs associated with this symposium.
 - D) The board members were informed of the Communication Director's input on changing the name of Wornham Drive. The board was told that Ms. Miller said that East Haynes Road would be better and that they could keep their addresses.
 - E) The board members were informed of the Boston Mutual Life Insurance Company's Policy Language change. This change is to make the policy easy to read and understand and does not change the coverage at all. The board agreed with the changes.
 - F) The board members were informed of the VFW's application to have Police Chief May honored as a VFW J. Edgar Hoover Gold Medal Award recipient and that they would like a letter from a Selectman regarding the Chief and his accomplishments. Wood said she would draft a letter for submission.

Wood moved to adjourn the meeting at 7:22 P.M. Seconded by Rebholz. Two in favor with one absent.

Submitted by:
Timothy P. Bragan
March 01, 1994.

0087C/1



BOARD OF SELECTMEN

P.O. Box 669
Townsend, Massachusetts
01469-0669
(508)-597-2837



Selectmen Meeting Agenda
MEMORIAL HALL
7:00 P.M.
February 22, 1994

I. Preliminaries:

- 1.1 Meeting Called to Order
- 1.2 Roll Call
- 1.3 Agenda - Additions/Deletions

II. New Business:

- 2.1 Move to appoint Ann Neuburg, 145 Highland Street, Townsend, to the Townsend Fire Department as a Firefighter for the period beginning February 23, 1994 to June 30, 1994 with a six month probation period.
- 2.2 Move to have a Special Town Meeting on Tuesday, April 26, 1994, at 7:05 P.M., with the warrant to be open now until Tuesday, March 29, 1994 at 3:00 P.M.

III. Work Session:

- 3.1 Approve Payroll Warrant 34P and/or Bills Payable Warrant 34B.
- 3.2 Review Purchase Orders.
- 3.3 Approve minutes from February 15, 1994.
- 3.4 Discuss and/or take action on request made by Memorial Hall Restoration Committee/4th of July Committee to allow them to petition the State to close a portion of Main Street on July 10, 1994 for the 100th Anniversary Celebration for Memorial Hall.
- 3.5 Executive Secretary Report.

IV. Adjournment